



COLCHESTER AND DISTRICT ARCHERY CLUB

FOUNDED 1954

Name

Address

Post Code

Home Phone Number

Mobile Phone Number

Email Address

Archery and your health - Archery is a very inclusive sport and we want to support everyone in enjoying it and its benefits. So that we can provide a safe environment for everyone (archers, coaches, volunteers, and other members) and meet our safeguarding, welfare, health and safety, and insurance responsibilities, we ask all members and those on courses, taster and have-a-go sessions to provide the following medical information:

- Any medical condition, injury, disability, medication, or other health-related issue that could affect your ability to participate safely in archery, or that may require adjustments, support, or emergency action while attending club activities.
- This may include relevant physical, neurological, sensory, learning, or mental health conditions where these could affect safety, communication, concentration, balance, stamina, awareness, or emergency treatment.

Providing this information allows us to ensure that any appropriate reasonable adjustments can be considered. Any information you provide will be treated confidentially and only shared with those who genuinely need to know in order to support your safe participation.

Medical Conditions

Date of Birth

I agree to abide by the rules of the Club, a summary of which is enclosed for your reference. By signing you also consent to your data being held by the Club and used in accordance with our Privacy Notice.

By signing this form your permission is granted for administration of medical aid or treatment if required.

Signature & Date

Archery GB No. (if applicable)

Consent (young or vulnerable persons): I consent to the above named person joining Colchester and District Archery Club. I confirm that I am the applicant's Parent / Guardian / Carer.

Parent / Guardian / Carer Signature

As a necessary part of joining both the Club and Archery GB, we will need to contact you occasionally regarding your membership, such as for renewals. Additionally, you may wish to receive:

- | | | | |
|-------------------------------|------------------------------|-----------------------------|--------------|
| • Club emails and newsletter | Yes ☐ | No ☐ | (occasional) |
| • Archery GB emails | Yes ☐ | No ☐ | (occasional) |
| • Archery GB Ezines via email | Yes ☐ | No ☐ | (occasional) |
| • Archery GB printed magazine | Yes ☐ | No ☐ | (quarterly) |

You can unsubscribe or change your preferences at <https://agb.sport80.com> once Archery GB have provided your account details.

For committee use only

Club Fee £

Archery GB fee £

SCAS fee £

ECAA fee £

Total fee £

Date Approved by Committee

Chairman's Signature



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Safeguarding Consent Form

CADAC takes the safeguarding of young and vulnerable archers extremely seriously. If you have any concerns please contact our safeguarding officer – details below.

The CADAC has photographs taken at club competitions and tournaments. These usually include group photographs of tournament participants, archers who have won awards, and general photographs of our shooting ground and archers on the shooting line. Images feature in our club newsletter, and may (rarely) appear in local media. The names of participants may accompany the images.

To protect other young archers and vulnerable persons we would ask that you only photograph your own daughter/son/vulnerable person when engaged in archery at CADAC and no others.

Archer's (daughter/son/vulnerable person) Name:.....

Please tick Yes or No boxes below to give your Parental/Guardian/Carer consent to each question:

	YES	NO
I give permission for my daughter/son/vulnerable person's photo to be used in the Club newsletter	☐	☐
I give permission for my daughter/son/vulnerable person's image to be used in CADAC group participant photos	☐	☐
I give my permission for my daughter/son/vulnerable person's image to be taken at competition awards ceremonies	☐	☐
I give permission for my daughter/son/vulnerable person's image to be displayed within the CADAC website	☐	☐
I give my permission for my daughter/son/vulnerable person's name to be published alongside archery photographs	☐	☐

Please note: Consent to any of the above can be withdrawn by you at any time. If you wish to withdraw your consent please notify our safeguarding officer details below.

**Parent / Guardian / Carer
Signature**

**Please State Name
Date**



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Definitions

The Club	Colchester and District Archery Club
Archery GB	The trading name of the Grand National Archery Society (GNAS) which is the governing body of archery in Great Britain and Northern Ireland.
SCAS	Southern Counties Archery Society. This is the region that Essex and Suffolk is part of.
ECAA	Essex County Archery Association (incorporating Suffolk).

Introduction

We aim to be a welcoming and inclusive Club. Our primary focus is on target archery, but we support and encourage other archery disciplines. Disabled archers are welcome, and our facilities are wheelchair accessible. The Club is non-profit making and is run entirely on a voluntary basis. Due to the nature of the equipment we use, and the level of support we can offer:

- The suggested minimum age for club membership is 10 years
- Juniors under the age of 18 or vulnerable persons must have a parent/guardian/Carer present at all times
- Coaching and guidance is offered on a goodwill basis

We need to be satisfied that prospective members will:

- Be capable of learning to shoot without risk to themselves or others
- Respect our facilities
- Maintain the harmony and good name of the Club
- Comply with rules to ensure insurance remains valid and ensure the safety of yourself and others

Membership Acceptance Process

The normal route into the club is having completed a beginners' course, either with us or with another archery club/shop. Archers with equivalent experience can be accepted without completing a course if the committee is satisfied they meet the criteria. Membership becomes valid after a majority vote at a committee meeting, the goal being to ensure consideration is given to any specific needs an individual archer might have.

Indoor Shooting

On acceptance, members are entitled to unlimited use of the outdoor facilities. To shoot indoors, members must be sufficiently competent that missing the boss has become a rare occurrence. This is necessary to prevent damage to the hall we hire, to avoid distracting other archers, and to avoid damaging your own equipment.

Safeguarding and Photography

We follow Archery GB's policy with regard to safeguarding which also covers photography of juniors. Links to current documents are available from our website at <https://www.colchesterarchery.co.uk/safeguarding>.



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Please ask for parental/Guardian/Carers permission before taking or using an image containing these persons. This ensures that you are aware of where and how images of your children/vulnerable persons will be used, (e.g. in a sports magazine, on a website, on social media, etc).

Colchester and District Archery Club Safeguarding Officer is:-

Mike Huard - Mobile no. **07921 323440**

Data Protection & Privacy

New data protection legislation came into force in 2018 under the General Data Protection Requirements (GDPR). In line with GDPR, the Club has a Privacy Notice which sets out the information we hold and how it is used.

When you become a member of Colchester and District Archery Club you will automatically be registered as a member of Archery GB and the relevant County (ECAA) and Region (SCAS). We will provide Archery GB with your personal data which they will use to enable your access to their online portal. There are options within the portal to set and amend your privacy settings.

See <https://www.colchesterarchery.co.uk/data-protection-privacy/> for full details.

Rules of Shooting

Shooting

1. Shooting shall conform to the rules of Archery GB.
2. Someone must take on the duty of Field Captain.
3. All shooting archers must conform to the whistle.
4. Never shoot forward of the designated shooting line.
5. Never shoot with an overhead draw.
6. Never draw a bow, even without an arrow, except when facing the target standing on the shooting line.
7. Never aim a bow anywhere except at a target.
8. As soon as you hear the word 'FAST' stop shooting at once, bring your bow down and return the arrow to the quiver. The word 'FAST' can be shouted by any archer who sees any sign of danger at any time.

Scoring

1. Always walk carefully towards the target and beware of any arrows that may have fallen short.
2. Never stand behind an archer who is pulling arrows from a target. Archers drawing arrows should check no-one is behind them before pulling.
3. Do not retrieve arrows from behind the target until scores have been recorded.
4. All completed score sheets to be handed in should be countersigned and handed to the Records Officer or left in the hut in the appropriate container.

General

1. Everyone in the ground must observe the rules of etiquette and safety.
2. An adult Archery GB member must be present when children under 18 are shooting. All children under 18 or vulnerable persons must be directly supervised by a



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parent/guardian/carer whilst on the ground. If the parent/guardian/carer has to leave the site for any reason the young or vulnerable person must leave with them.

3. Equipment should be handled with care, using appropriate aids. Bows and kit should be stowed tidily behind the waiting line.
4. As part of normal archery coaching some minor physical contact may be necessary.
5. At tournaments all archers are eligible for drug testing.